



## Nurses Board of Victoria Legacy Limited – Major Grant Application form 2020

### Submission

NBVLL is seeking applications direct from health services for major grant funding to undertake dedicated nursing and/or midwifery research and education. It is envisaged that an amount of between \$100,00 and \$200,000 will be awarded this year for disbursement in 2020. **Only one application per health service will be accepted**

In line with the terms of the Nursing board of Victoria Legacy Trust, the research and education should advance and foster the practice of nursing or midwifery in Victoria to improve patient outcomes.

This is an exciting opportunity for health services to be innovative, lead dedicated nursing research and contribute to an improvement in practice and better patient outcomes.

The research may take place over more than one year, and the NBVLL will consider further funding for 2021 and 2022 depending on the nature of the initial proposal and satisfactory interim reports.

The health service may partner with other Victorian health services and/or academic bodies, however this is not mandatory and the health service must be the primary partner.

Exclusion - Funding **will not** be granted for clinical trials or research that cannot clearly demonstrate practical outcomes and better patient care.

### Instructions for completion

All submissions should be developed using this submission template.

All parts of this template should be completed and the submission lodged before the closing date for submissions.

Any additional supporting information should be attached to the completed submission and clearly referenced.

A joint submission must be signed and dated by the Executive Director Nursing and Midwifery of each health service and the lead Academic partner (if any).

**Submissions must be delivered via email to:** [info@nbvll.com.au](mailto:info@nbvll.com.au) or [loro@ncable.net.au](mailto:loro@ncable.net.au)

**Closing date: COB Friday 30<sup>th</sup> August**

### 1. Lead health service details

**A health service must be the lead for the project and the project should identify how any outcomes will have a direct impact on day-to-day nursing / patient care.**

1.2	Name of service provider	
	Postal address	
	Office address (if different from postal address)	
	Contact person	
	Position/title	
	Telephone number	
	E-mail address	

## 2. Academic Partner details (as applicable)

2.2	Name of institution	
	Postal address	
	Office address (if different from postal address)	
	Contact person	
	Position/title	
	Telephone number	
	E-mail address	

## 3. Second Partner health service details (as applicable)

2.2	Name of service provider	
	Postal address	
	Office address (if different from postal address)	
	Contact person	
	Position/title	
	Telephone number	
	E-mail address	

## 4. Overview of proposal

Provide a brief overview of your proposal in plain English.

<this section can be expanded>

## 5. Submission Evaluation Criteria

Provide your responses against each of the evaluation criteria

### Criterion 1: Experience and expertise to deliver the proposed project

Your response to this criterion: <this section can be expanded – word limit 800 words>

*Evidence of:*

- *Personnel leading the project*
- *Advantages of the partnership model (as applicable)*
- *Track record of achievement*
- *Commitment of organisation to support individual project holder / researcher*

## Criterion 2: Identification of the gap in service provision or clinical practice capability

Your response to this criterion: <this section can be expanded - word limit 800 words>

*Evidence of the 'why':*

- *Key driver(s) for the project*
- *How will it impact the health service / patient care*
- *Is there local data to support the need?*
- *Alignment to industry quality and safety regulations (eg: NHSQSA)*
- *Impact and opportunity for change*

## Criterion 3: Proposed intervention

Your response to this criterion: <this section can be expanded - word limit 800 words>

*Evidence of:*

- *Scope*
- *Key stakeholders – including consumer engagement and co-design (as applicable)*
- *Methodology and alignment to existing research (or evidence gap)*
- *Key milestones and timelines*
- *Resources*
- *Evaluation framework*

## Criterion 4: Organisational capacity and readiness

Your response to this criterion: <this section can be expanded - word limit 800 words>

*Evidence of:*

- *Commitment and support at a senior organisational level (preferably executive)*
- *Alignment to organisational strategic priorities*
- *Identification of lead partners (including multidisciplinary – as applicable)*

## Criterion 5: Sustainability

Your response to this criterion: <this section can be expanded - word limit 800 words>

*Evidence of:*

- *Consideration of 'next steps'*
- *Rigour of evaluation phase*
- *Application of sound project or research methodology*
- *Opportunity to expand and disseminate findings (publication/ conference etc)*

## 6. Budget

**Proposed Salary and Wages cost** (add more rows if necessary)

Staff	Salary	FTE percentage	\$ Amount
Project Lead #1 (provide role name and institution)	\$		\$

Staff	Salary	FTE percentage	\$ Amount
Project Lead #2 (provide role name)	\$		\$
<b>Total staff cost</b>			<b>\$</b>

### All costs

Item	\$ Amount
Project Lead (use the figure from the table above)	\$
Equipment	\$
Data analysis	\$
Management and administration cost	\$
other	
<b>Total cost including GST (if applicable)</b>	<b>\$</b>

### 7. Qualifications and experience of key staff

Name	
Title/office held	
Qualifications	
Evidence of current nursing/midwifery registration	
Previous experience	
Role and functions to be performed	

(Repeat as required)

### 8. References

All service providers are required to provide referees.

#### Referee 1

Organisation name	
Postal address	
Street address	
Contact person	
Position/title	
Telephone number	
Nature of work performed	

## Referee 2

Organisation name	
Postal address	
Street address	
Contact person	
Position/title	
Telephone number	
Nature of work performed	

## 8.1 Previous and /or Current Recipient of Funding relative to the submission or other research

Funding Source:	(if partnering with an Academic Institution, has any person associated with this application received funding from NBVLL and, if so, when)
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## 8.2 Conflicts of interest

Where applicable, the applicant must also describe a strategy designed to avoid any conflict of interest.

Conflicts of interest:	
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## Endorsement

The joint submission must be signed by the Executive Director of Nursing and Midwifery of each health service.

### Lead health service

Signature of authorised officer	
Name of authorised officer	
Title/office held	Executive Director of Nursing and Midwifery
Date	

### Partner Academic Institution (as applicable)

Signature of authorised officer	
Name of authorised officer	
Title/office held	
Date	

**Second health service (as applicable)**

Signature of authorised officer	
Name of authorised officer	
Title/office held	
Date	



**NBVLL**

**Nurses Board of Victoria  
Legacy Limited**

Investing in Victoria's  
nurses and midwives